

INNER HARBOUR CAMPUS

Psychiatric Residential Treatment Facility Referral Process

HELPING FAMILIES STAY TOGETHER

Youth Villages strongly believes that children and their families are best served within their own community whenever safely possible. However, once a youth has exhausted all community-based treatment options and has been identified as a candidate for intensive residential treatment, our Youth Villages–Inner Harbour Campus can be a helpful option. Our treatment services are grounded in research-informed and evidence-based practices, with the ultimate goal of returning youth to a safe and supportive community environment.

Youth Villages–Inner Harbour Campus is a provider for a number of state Medicaid departments as well as TRICARE.

CLINICAL INFORMATION REQUESTED FOR REVIEW

- Psychiatric evaluation
- Psychological evaluation with IQ score
- Social summary/family history/education history
- Medical history (lab results - if applicable)
- Medical conditions or limitations (asthma, heart condition, seizures, medication allergies, etc.)
- Current medications (compliance with prescribed instructions)
- Treatment history (inpatient and outpatient)
- Current outpatient providers (including frequency of interaction)
- Guardian's contact information
- Insurance/funding information (primary and secondary - if applicable)
- Agency involvement (juvenile justice, social services, juvenile court, etc.)



The force for families | G E O R G I A

YOUTH VILLAGES HAS BEEN:

- Recognized by The White House as a promising, results-oriented nonprofit.
- The subject of a prestigious Harvard Business School case study.
- Cited as a model organization by The American Youth Policy Forum and the Federal Advisory Committee on Juvenile Justice.
- A TRICARE provider for more than 15 years.
- Accredited by the Joint Commission, the Southern Association of Colleges and Schools and the Association for Experiential Education.

TO CONTACT THE PLACEMENT DEPARTMENT:

MAIN LINE: 770-852-6300

DIRECT: 770-852-6333

FAX: 770-920-2745

PLACEMENT.GA@YOUTHVILLAGES.ORG

Founded in 1986, Youth Villages is a leading national nonprofit dedicated to providing the most effective local solutions to help emotionally and behaviorally troubled children and their families live successfully. We help more than 23,000 children and families each year from more than 20 states and Washington, D.C. Youth Villages' Evidentiary Family Restoration™ approach involves intensive work with the child and family, a focus on measuring outcomes, keeping children in the community whenever safely possible, and providing unprecedented accountability to families and funders.



Youth Villages
is accredited
by the Joint
Commission.



TO LEARN MORE: www.YouthVillages.org

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CAMPUS VISITATION/THERAPEUTIC LEAVE GUIDELINES

COMMUNICATION OF PASSES/VISITS

- Please contact your counselor no later than **4 p.m. on Mondays** to discuss and request on-campus visits or off-campus passes. Provide your counselor with the dates and times of planned visits/passes. This allows adequate time for treatment team review and doctor approval.
- Please be sure to inform your counselor of the names of individuals who will be visiting or picking up/dropping off your youth for passes/therapeutic leaves. It's important that those visiting or picking up/dropping off are on the authorized visitors list.

VISITS

- Visitation occurs Monday – Friday between 4-5 p.m. and Saturday – Sunday from 9 a.m.-5 p.m.
- Visitation is scheduled with a **two-hour maximum time limit**. This allows other families the opportunity to meet in visitation space, which is limited on busy days. Opportunities for longer visits can be approved by the counselor in special circumstances.
- Visitations occur along the front hall of the Hewell Building in the family rooms designed for this contact. However, if a youth's behavior has been deemed unsafe to leave the program, the counselor or manager on campus may determine that the safest area for visitation is in a designated area of the secured units.
- Due to liability concerns, families do not go to the **playground, dog kennel, lake or wooded areas**.
- If a visit becomes unsafe, we reserve the right to discontinue or end the visit immediately to ensure safety of the youth and/or visiting individual.
- Please remember that we are a smoke-free and drug-free campus (no smoking on the grounds).
- Please do not bring pets to campus (due to safety concerns).
- Please leave visitation rooms and restrooms clean after visits; please properly dispose of trash and food items.
- Visiting children must be supervised by an adult at all times.

OFF-CAMPUS THERAPEUTIC LEAVE

- When you arrive for an off-campus therapeutic leave, please sign in at the front desk. The receptionist will confirm the scheduled therapeutic leave by checking the pass/visitation log and your ID.
- Check-outs for weekend therapeutic leaves occur between 4-5 p.m. on Fridays and any time between 9 a.m.-5 p.m. on Saturday and Sunday. If a check-out needs to occur after 5 p.m., please arrange this with your counselor in advance so appropriate notification can be provided to the manager on campus and nursing staff to ensure you are greeted in a timely manner.
- Check-out for off-campus therapeutic leaves occurs in the front lobby. Program staff walks your youth to the front lobby. Nursing staff brings any needed medications/instructions to you there. Please do not leave without taking your youth's medications with you.
- A safety plan, developed by you and your counselor, must be signed prior to each pass. You must sign this when picking up your youth for pass.
- If you have an emergency on your pass or are unable to return at the scheduled time, please notify the manager on campus at 678-799-2508.